

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON WEDNESDAY 5 DECEMBER 2018 IN
SILECROFT VILLAGE HALL COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell(Chair), Cllr C Lowery, Cllr S Wilson, Cllr M Sharp, Cllr M. Cumming, Cllr S Millar and Cllr R Jopson,
Cty Cllr K Hitchen,

2 members of the public

102/18: APOLOGIES: Cllr P Rand, Cllr V Bradley, PCSO Booth

103/18 Exclusions of Press and Public

No items required the exclusion of the public or press

104/18 Declarations of Interest

None

105/18 Minutes of the meeting held on 7 November 2018

The minutes of the meeting held on 7 November 2018 were approved and signed by the Chair.

106/18 Police Liaison Report

None had been received

107/18 PROGRESS REPORTS

107/18.1 Update on ROSPA actions

Cllr Jopson reported that she is chasing up the works required to the gates at Kirksanton and the removal of the climbing frame. She had received an estimate to undertake repairs to the fencing around the play area at Silecroft. The Clerk was instructed to obtain information on recycled plastic fencing and to report back. A bid to be submitted to Copeland Community Fund and CGP for funding towards cost, once costs have been ascertained.

107/18.2 Whitbeck Notice Board

Clerk reported no progress had been made and she was following it up

107/18.3 Donation Box

In the absence of Cllr Rand this item was deferred to the next meeting

107/18.4 Sit on Mower

Cllr Fell reported that he would delay purchasing a battery for the mower until nearer Spring.

108/18 Public Participation Session

- A member of the public suggested investigating the purchase of a composite notice board for Whitbeck.
- A suggestion was made of splitting café rent cost between Parish Council and CIC
- The Chair of the CIC stated that there were problems with the door to the 2nd cabin on windy days and there was a health and safety risk to users. A porch had been suggested and he was looking for ideas on how to solve the problem.

- The CIC are investigating the construction of a wooden compound at the café for the storage of the commercial waste bin.
- A presentation was made of a proposed new milking parlor, cubicles etc which would be submitted for planning consent in the next 2 weeks.
- A suggestion was made that a brown tourist sign for the beach be obtained.

109/18 County Councilor and Borough Councilor Report

Cty Cllr Hitchen reported that the Highways Working Group was to meet on 10 December and the 30mph sign for Silecroft will be addressed.

Cllr Cumming stated that there was flooding at Bankfield on a regular basis during periods of heavy rain. This had been reported on HiMs by several people, There were concerns that the drains were either blocked or not located in the right spot. Flooding has increased since some remedial works had been carried out on the road, Cllr Hitchen to raise the issue at the meeting
The Silecroft road sign has been bent.

110/18 Applications for Development

110/18.1 To examine applications for development and submit observations to the Planning Authority

4/18/2481 Hall Green Farm, Kirksanton

Conversion of traditional Farm buildings to 4 dwelling houses and 1 workshop with associated demolition of unsatisfactory structures and modern agricultural buildings; identification of curtilage to serve existing farmhouse and construction of private sewage treatment plant (re-submission of application approved under ref 4/13/2506)
The application had been assessed by the planning sub group. The Council resolved to support the application but was concerned with regards to access to the site. The Council also asked for local occupancy and that at least one of the properties is considered as affordable housing.

4/18/25110 Village Hall, Kirksanton

Installation of new septic tank and soakaway
The Council resolved to support this application

110/18.2 To ratify the observations submitted by the Clerk under devolved powers

None undertaken

110/18.3 To note the decisions of the statutory planning authority with regards to recent applications:

7/2018/4112 Monk Foss Farm, Whitbeck

Store building for equipment and straw

Approved

111/18 FINANCIAL RECORDS

111/18.1 The following payments were approved:

L Cooper	Clerks salary and expenses	£480.91
HMRC	PAYE	£ 99.00
Royal British Legion	Poppy wreath	£ 18.00
J Hillier	Toilet cleaning October	£180.00
A Fell	Repair materials toilets	£ 73.26

111/18.2 To note the receipt of payments

Bootle Parish Council – half cost of reference book £55.49

111/18.3 To receive and note the **bank reconciliation** statement

None received

111/18.4 To consider the **Budget Comparison Report** as at 31 October 2018 and determine action need to address deviations from the budget.

None undertaken.

111/18.5 To approve the Draft budget for 2019/20

It was proposed by Cllr Fell and Seconded by Cllr Cumming and resolved to approve the Budget previously circulated by the Clerk.

111/18.6 To set the Precept for 2019/20

After discussion to was proposed by Cllr Sharp and Seconded by Cllr Cumming and resolved that the precept be set at £17500,

112/18 PARISH MATTERS

112/18.1 Silecroft Beach Front Toilets - upgrading

The Clerk reported that plans had been drawn up and submitted for building regulations approval to LDNP. Awaiting 3 quotations for the works.

112/18.2 Feedback on the meeting between Parish Council and CIC

It was agreed that the following actions after the meeting be implemented:

- a) Feedback from CIC to be a standing item on the Agenda
- b) A Steering Group sponsored by the Parish Council to review the Parish Plan
- c) CIC to have a page on the Parish Council website
- d) Representative from CIC to form part of the Parish Plan Steering Group
- e) Clerk to contact insurers for confirmation as to which documentation the Parish Council should hold with respect to the café lease
- f) Parish Council to review the draft Land Lease Agreement and consider proposed amendments presented by the CIC.

112/18.3 Local Training

Kirksanton Village Hall would be a suitable venue for the training. The Clerk to contact CALC to arrange a Good Councilor course in early June.

112/18.4 Trees on Parish Land

Clerk to contact Lowther Estates for a quotation to undertake a survey of trees on Parish Council land

112/18.5 Review of Community Plan

Cllr Cumming reported that there were approximately 10 people now on the Steering Group and the first meeting will be on 10 December. Cllr Millar will represent the CIC

112/18.6 Church Car Park

Cllr Fell has not yet had the opportunity to look at the drain. A proposal was put forward to consider tarmacking the entrance to the car park. It was suggested that a traffic mirror opposite the entrance and facing up towards the valley be installed. The Clerk to investigate.

112/18.7 Play area inspections

Clerk to forward the inspection sheet for Kirksanton to Cllr Cumming

112/18.8 Review of the Land lease agreement between the Parish Council and CIC

It was agreed that the changes suggested by the CIC be incorporated within the Land Lease Agreement. The Clerk to ask for another water meter reading. Cllr Millar to check if a fat trap has been fitted in the café.

112/18.9. Cilca course – feedback from Clerk

The Clerk reported that she had passed the CiLCA course.

113/18 Reports from outside bodies

113/18.1 CIC

The Council discussed the issue brought up in item 108/18 re the wind affecting the entrance to the 2nd cabin. It was agreed that the only practical option would be the construction of a block work porch to ensure the safety of people using this unit.

The Council also were in agreement to the suggestion of an enclosure for the waste bin.

114/18 CORRESPONDENCE All correspondence had been circulated to councillors. The following had not been circulated.

- The Clerk had circulated an email survey by DEFRA on National Parks. Cllr Cumming reported that the Southern Boundary Partnership were encouraging Parishes to respond to this survey

115/18 Councilor Matters

- Cllr Cumming asked that the Clerk checks who has responsibility for the beck by the Village green.
- Cllr Fell wished to thank the Lowery's for helping with the WW1 beacon and transporting materials up.

116/18 DATE OF NEXT MEETING – to confirm the next meeting will be Wednesday 6th February 2019 commencing at 7.30pm in **Silecroft Village Hall**.

There being no further business the meeting closed at 22.15

Signed..... Dated.....