

**WHICHAM PARISH COUNCIL  
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL  
HELD ON WEDNESDAY 4 SEPTEMBER 2019 IN  
KIRKSANTON VILLAGE HALL COMMENCING AT 07.30PM**

**PRESENT:** Cllr A Fell (Chair), Cllr S Wilson, Cllr S Millar, Cllr M. Cumming, Cllr P Rand,  
Cllr M Sharp, Cllr C Lowery, Cllr R Jopson  
Cty Cllr K Hitchen

**53/19: APOLOGIES:** Borough Cllr G McGrath

**54/19 : Exclusions of Press and Public**

There were no items that required the exclusion of press or public

**55/19 Declarations of Interest**

None

**56/19 Minutes of the meeting held on 3<sup>rd</sup> July 2019**

The minutes of the meeting held on 3 July 2019 were approved and signed by the Chair.

**57/19 Police Liaison Report**

None received

**58/19 PROGRESS REPORTS**

None

**59/19 Public Participation Session**

None

**60/19 County Councilor and Borough Councilor Report**

County Councilor report - Cllr Hitchen reported that the proposed footpath from Silecroft to the beach was still progressing.

Cllr Sharp commented on the overgrown trees on the A595 at Broadgate and asked if they could be cut back. Cllr Hitchen to pursue

**61/19 Applications for Development**

**61/19.1** To examine applications for development and submit observations to the Planning Authority

7/19/4087 Village Hall, Main Street, Silecroft

Toilet extension and make internal alterations

The Council resolved to support this application

7/2019/4082 Baldmire Farm, Silecroft

Erection of milking Parlour

For information only

**61/19.2** To ratify the observations submitted by the Clerk under devolved

None

**61/19.3** To note the decisions of the statutory planning authority with regards to recent applications:

7/2019/4056 Parsonage Farm, Silecroft

An agricultural workers dwelling located on current holding - reserved matters  
Reserved Matters Consent Granted

7/2019/4086 Becksides. Silecroft

Approval of details reserved by condition on planning permission ref 7/2018/4127:  
condition no 4 (hedgerow details) and condition no 5 (timber cladding)

7/2018/4011 Valley End Farm Buildings, Silecroft

Outline Planning permission for the erection of 4 detached dwellings  
Granted

7/2019/4082 Baldmire Farm, Silecroft

Erection of a milking parlour  
Prior Approval Not Required (NOI)  
Notification of Intention (Agricultural, Q6g)

## 62/19 FINANCIAL RECORDS

**62/19.1** The following payments were approved:

J Hillier	Toilet Cleaning and repairs– August	£246.00
Thomas Graham	Toilet consumables	£ 14.08
L Cooper	Clerks Salary & expenses	£529.50
HMRC	PAYE	£111.20
Kirksanton Village H	Room hire	£ 37.00
Whitbeck PCC	Grass cutting – August	£ 70.00
Aggregate Indursts	Quarry screenings for Silecroft car park	£435.00
ROSPA	Play area inspections	£164.40
S Wilson	Refreshments for course	£ 11.50

For information only:

The following payments were made under Financial Regulations

LDNP	Payment for planning application	£117.00
Milburn	Hedge cutting	£ 96.00
CALC	Payment for course	£170.00
Waterplus	Water bill – toilets	£105.27
Whitbeck PCC	Grass cutting July	£ 70.00
Thomas Graham	Toilet supplies	£ 48.48
J Hillier	Toilet cleaning & maint	£301.61

**62/19.2** To note the receipt of payments

Donations from Silecroft beach donation boxes      £240.00

**62/19.3** To receive and note the **bank reconciliation** statement 5 August 2019

Cllr Millar checked and signed as correct the bank reconciliation produced by the clerk

**62/19.4** To consider the **Budget Comparison Report** as at 31 August 2019 and determine action need to address deviations from the budget.

None required

**62/19.5 VAT return**

The Clerk reported that a VAT126 claim had been submitted for £335.38

## **63/19 PARISH MATTERS**

### **63/19.1 Feedback from meeting between Parish Council, Copeland Borough Council and CIC re proposed new café.**

Cllrs Cumming and Sharp reported back on the recent meeting. Concerns were expressed re a recent email received from Eric Barker re alternative arrangements for the management of the project.

It was resolved to arrange a meeting with Eric Barker to discuss further.

### **63/19.2 Silecroft Beach Front toilets**

The Clerk reported that Copeland Community Fund no longer will fund toilet upgrading.

It was proposed by Cllr Fell and Seconded by Cllr Cumming that John Angus be approached to undertake the basic refurbishment of the toilets as previously quoted. The Clerk was asked to submit an application to CGP Trust fund for the sum of £2500 towards the cost of the refurbishment.

The cleaner had asked if sanitary bins could be placed in the ladies toilets. The Clerk to investigate the costs.

### **63/19.3 Silecroft Car park**

The Clerk had produced a draft protocol for the management of the donations received, with slight amendments it was proposed by Cllr Rand and seconded by Cllr Fell that the protocol be adopted.

It was agreed that better signage was required for the donation boxes approx. A4 size or larger. Cllr Rand to provide the wording

### **63/19.4 Trees on Parish Land**

The Clerk to contact a local contractor to receive a quotation for the works required.

### **63/19.5 Review of Community Plan**

Cllr Cumming reported that this was ongoing and were at the stage of developing a detailed questionnaire

### **63/19.6 Seldom Seen Lane**

The Clerk reported that an email had been received regarding the state of the roadway on Seldom Seen Lane, Silecroft. It was unclear who owned this road. Clerk to contact CC Highways to ascertain ownership.

### **63/19.7 Caravan Park, Silecroft**

Cllr Rand reported that rumours are circulating that the caravan park will be opening 365 days instead of the current arrangement. Clerk to contact LADNP re planning Cllr Rand also asked that the initial complain regarding the number of caravans for sale notices along the Whicham Valley be chased up for a response.

### **63/19.8 Church car park**

Cllr Fell is still investigating

### **63/19.9 Play areas Inspection report**

The Clerk reported that the annual inspection of the play areas had taken place and some actions were required including the replacement of the benches at Kirksanton and Silecroft. The gate spring at Kirksanton requires replacing as do some of the fencing strainers.

Cllr Fell reported that the Playground sign had been removed. It was agreed to contact the owner of a local property to ascertain if the sign could be fixed to their wall.

### **63/19.10 Weekly Play area inspections**

Cllr Cumming stated that she had checked the play area at Kirksanton.

### **63/19.11 Defibs and First Responders**

The Clerk had received a quotation for the installation of defibrillators at a cost of £1100 each. An application to Ghyll Scaur Quarry Fund to fund the one at Kirksanton Village Hall to be submitted.

### **63/19.12 Amendment to Financial Regulations**

The Clerk reported that a new Version of Financial Regulations had been circulated and required that the council update theirs. To be brought to the next meeting for approval

**64/19 Reports from outside bodies**

Cllr Rand stated that he had attended the Southern Boundary Partnership meeting but there was nothing to report. No minutes had been received from the SCP.

**65/19 CORRESPONDENCE** All correspondence had been circulated to councilors. The following had not been circulated.

- Review of polling Districts and polling places. It was agreed that the proposed changes from 2 to 1 polling station be confirmed.
- A request had been received for a memorial bench to be located on Silecroft beach front. After discussion it was resolved that a plaque could be located on one of the existing benches and a donation towards a bench located elsewhere

**66/19 Councilor Matters**

- None

**67/19 DATE OF NEXT MEETING** – to confirm the next meeting will be Wednesday 2<sup>nd</sup> October 2019 commencing at 7.30pm in **Silecroft Village Hall.**

There being no further business the meeting closed at 22.15

Signed..... Dated.....